

Create a QTI File to Import Questions into Clicker Self-Paced Poll Test

1. Import Questions into Respondus

Respondus can be used to import quizzes which can then be published to Blackboard or converted to a QTI file to upload into Turning Technologies' clicker software for self-paced polling (paper based tests).

The questions must be organized in a format that Respondus will accept and must be saved in one of the following file types:

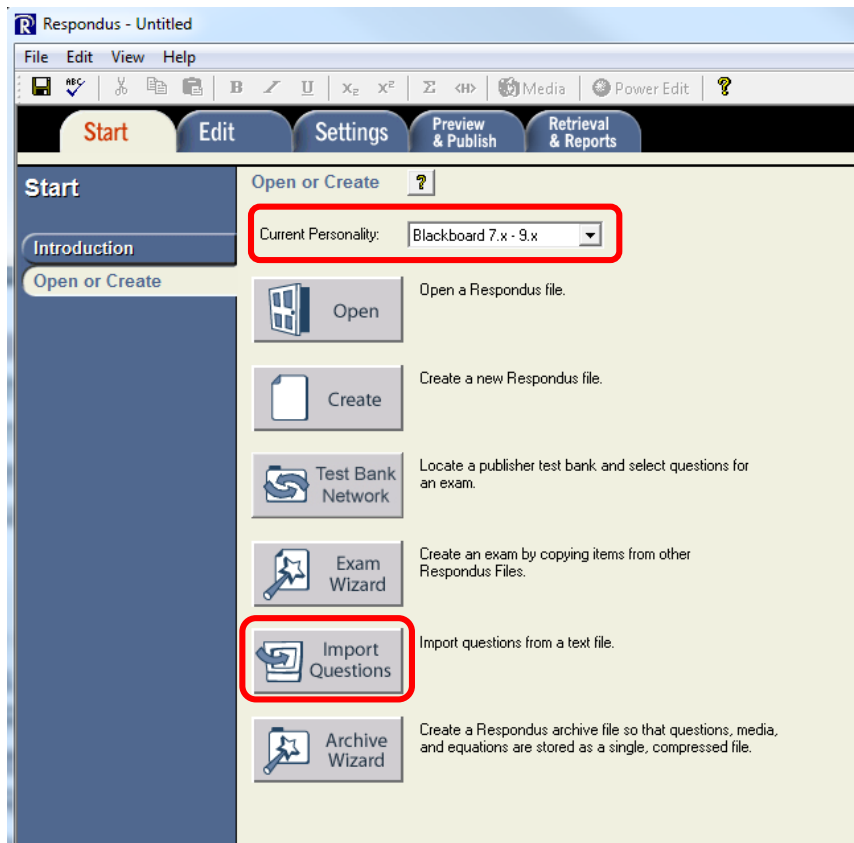
- Plain text (.txt)*
- Rich Text Format (.rtf)
- Word document (.doc)
- Word 2007 or later (.docx)
- Tab or comma delimited (.csv)
- StudyMate (.zip, .xml)

Open Respondus.

You can set your default point value for each question under File>Preferences>Edit & Publish.

On the **Start** tab, make sure the Current Personality is set to Blackboard 7.x – 9.x.

Select the **Import Questions** button.

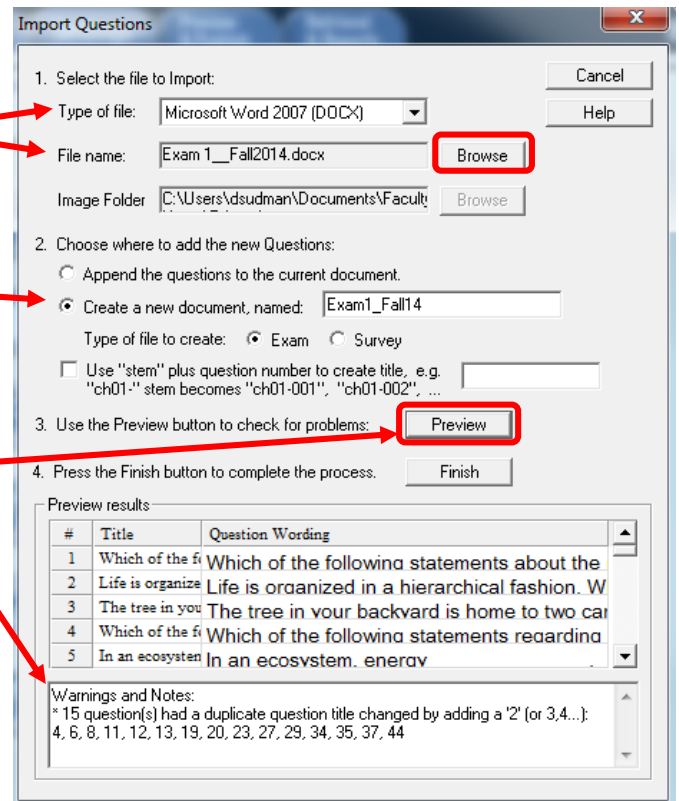


1. Select the type of file you are importing and use the **Browse** button to locate the saved document

2. Enter a name for the new document

3. Click the **Preview** button. Check the Warnings and Notes box for any error messages.
The warning "'x questions had a duplicate title changed by adding a '2' (or 3, 4...)" can be ignored.

4. Press the **Cancel** button to work on correcting the errors*, or the **Finish** button to save the new document. The document will be saved to the default "Respondus Projects" folder on the C: drive.

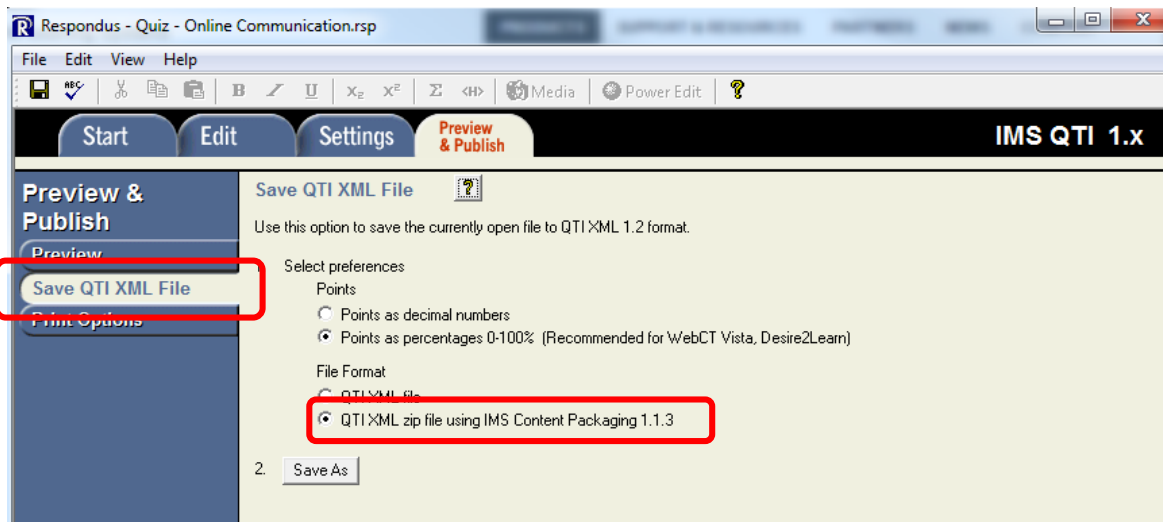
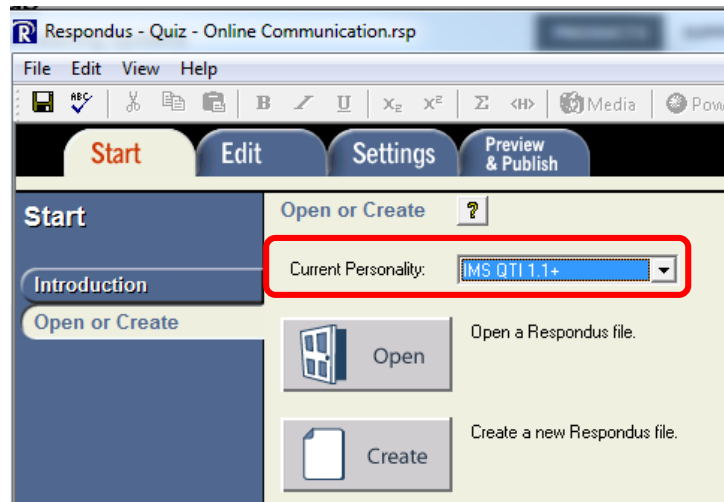


*Most are formatting errors such as spacing issues or not specifying question type. Formatting specifications will be covered in part 2 of this document.

After clicking **Finish**, you will be taken to the **Edit** tab, where you have the option of editing the questions before proceeding. Individual questions can also be added here.

Go back to the **Start** tab and change the Current Personality to **IMS QTI 1.1+**

You will be prompted to save as a new file or replace the current file.



Go to the **Preview and Publish** tab and select **Save QTI XML File** on the left menu.

Make sure **QTI XML zip file using IMS Content Packaging 1.1.3** is selected.

Click **Save As** to save the QTI XML zip file in a designated location so you can access it when ready to upload into the clicker software.

You can now close Respondus.