

## **Tarleton's Faculty Members FAQ's**

### **Question One: Can students view their own originality reports?**

**Answer:** When you create a class in Turnitin, enter the class name, enrollment password, class start date and end date.

Select "Yes" in answer to the final question: "Let students view their own Originality Reports for all paper assignments in this class?" This will allow students to view their reports after submission.

### **Question Two: How can students submit drafts to Turnitin and then a final version of the same paper to check their own papers for inadvertent plagiarism?**

**Answer:** As you create assignments, there is an option for papers to be reviewed as "draft" papers and then replaced before the due date.

When you create an assignment, enter the assignment title, start and due date, and instructions. Answer the final question: "Show advanced assignment options?" Select "Yes."

From the new screen option question: "Generate Originality Reports for student submissions:" you can select "Immediately, can overwrite reports until due date."

Students can submit the paper, receive reports and then override the initial submission before the due date.

### **Question Three: What is the source of Turnitin database reference?**

**Answer:** The search targets are student paper database, current/archived Internet and ProQuest. Thanks to Cathy Wilterding for this information on ProQuest:

"Here's the link to the ProQuest homepage -- <http://www.il.proquest.com/>  
From there, users click on the "Title Lists" link in the Quick Links box in the navigation bar...."

### **Question Four: Are there any policies governing the protection of student copyright in relation to this product?**

**Answer:** Texas A&M uses Turnitin. Tarleton is governed by the same policies in regard to student rights.

**Question Five: The content of a paper [i.e., intellectual property] belongs to the student not the institution. Therefore, does the institution have the right to place a student's paper in the Turnitin database without the student's permission?**

**Answer:** In the Tarleton training sessions, instructors are given information to facilitate student submission of papers to Turnitin. Students must be informed and grant permission for compliance in order to submit their papers.

**Question Six: If the student is “forced” to give permission [i.e., must give permission in order to have the paper graded], then the permission is not given freely. Also, if a student puts a copyright mark or notice on their page, how should a faculty member proceed?**

**Answer:** The instructor may offer an off-line plagiarism detection procedure: “For instance, ...the student could be required to turn in a photocopy of the first page of all reference sources used and a copy of the pages cited, an annotated bibliography, and a one page paper reflecting on their research methodology. Such an option would be unlikely to be chosen by any students, but if they did choose it, the chances of plagiarism would also be vanishingly thin...”

<http://bedfordstmartins.com/technotes/workshops/fullcopyright.htm>

**Question Seven: Since a student’s paper belongs to that student, what if he/she wants to reference his own previous work in current assignments?**

**Answer:** Turnitin will reference all previously submitted papers in the originality report.

However, it is not an uncommon practice to use research started in one class and then revise and add to the research in another class, as appropriate. Individual instructors decide what is appropriate for assignments in order to benefit student learning experiences.

**Question Eight: When a paper is referenced to another student paper, how are the initial author’s rights protected?**

**Answer:** Student papers are shared among peers (instructor to instructor) with the initial instructor’s permission. When a submission references another student’s work, the following message appears in the originality report area:

“Because submitted papers remain the intellectual property of their authors, instructors, and respective institutions, we are unable to show you the content of this paper at this time. If you would still like to view this paper, please use the button below to submit a permission request to the author's instructor. We will send the instructor an email detailing your request and include any information the instructor will need to respond if your request is accepted.”

When the requesting instructor clicks on the link, a message is sent to the initial instructor. A response is given from the initial professor.