

## INSTRUCTONS FOR THE ELECTRONIC SUBMISSION OF ASSIGNMENTS

**Place your class name and your name here**

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*Please review your course syllabus for the particular assignment(s) that must be submitted electronically*

Follow these steps when you are ready to submit an assignment

1. Go to **www.turnitin.com**
2. Create a user profile
  - a. click on “create new user profile” at the top right hand corner of the web page
  - b. select “student” as the user type
  - c. enter the class ID number (**Place your class number here**) and password (**Place your class password here**) supplied by the course instructor
  - d. enter your email address
  - e. create a password
  - f. enter your name, country, and state
  - g. read and agree to the user agreement
  - h. return to the login page
3. Log in at the top right hand corner of the web page with your email address and password
4. Click on the name of the class
5. Click on “submit” next to the assignment name
6. Enter a title for your assignment, browse for the file you wish to submit for the assignment, and then click on the “submit” button
7. Confirm your submission and complete the remaining steps as they appear
8. Be sure to logout when finished  
(the logout button is located at the top of the web page)