

## **Training Requirements for Teaching Online**

Tarleton State University faculty must meet the following requirements to teach an online course.

### Adjunct Faculty

Must meet one or more of the following criteria:

- Previous online teaching experience with quality certified by Department Head
- Teaching a course developed by Tarleton faculty with departmental mentoring provided
- Complete the Tarleton Training Course for Online Faculty with departmental mentor support

### Full Time Faculty

Must meet one or more of the following criteria:

- Attended the following CII Training Sessions (tracked in Workday):
  - Blackboard Essentials
  - Blackboard Gradebook
  - Best Practices for Teaching an Online Course
- Successful completion of the TOOC course in online tools
- Completed the Tarleton Training Course for Online Faculty
- Have participated in a peer course review through CII
- Have previous online teaching experience with quality certified by Department Head
- Online teaching certification (Quality Matters, Online Learning Consortium, etc.)